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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

**Monday, January 23, 2017 –
Frankfort City Commission Voting Meeting – 5 p.m.
City Hall Commission Chambers**

Mayor/Commissioners in Attendance

Mayor William May
Commissioner Tommy Haynes
Commissioner Scott Tippet
Commissioner Robert Roach
Commissioner Lynn Bowers

CEREMONIAL ITEMS

- The Commission recognized promotion of Sergeant Dustin Bowman to Lieutenant in the Police Department.
- The Commission recognized promotion of Office Joel Dunmire to Sergeant in the Police Department.
- The Commission recognized the retirement of Michael Bentley from the Fire Department.

CITIZEN COMMENTS

- Sally Lanham spoke about the Old Y Building. She presented a signed petition and asked that the Commission hold a public meeting regarding the issue. She also indicated the Commission entered into closed session improperly when discussing the issue at a December meeting.
- Dustin Scott asked the Commission to reconsider charging him \$50 for asking for a larger cart at his new residence because he was technically not asking to switch cart sizes as he did not have any carts. The Commission agreed to eliminate the cart fee for Mr. Scott.
- Donna Hecker asked for information regarding the City/County Joint Meeting to discuss DFI. The meeting will be held on Thursday, February 2, 2017 at 1:30 p.m. at the Paul Sawyer Library. Currently items on the agenda include DFI and Expo, 2017.

ORDINANCES - NONE

ORDERS- NONE

RESOLUTIONS

Certified Local Government Grant

The Commission authorized the Mayor to sign all documents related to a Certified Local Government Grant application for an Architectural Review and Study of 315 and 317 West Second Street. With the vacancy that will be caused when

the Frankfort Plant Board re-locates there have been several discussions as to what should or could be done with both properties. If funded this project would help determine the viability of the buildings.

CONSENT CALENDAR

Items below were on the January Consent Calendar and are considered to be routine by the Board of Commissioners. These items were enacted by one motion and one vote.

Collins Lane/Cloverdale/Cougar Lane Agreement

The Commission authorized a Professional Service Agreement with HMB for design, construction administration, and inspection services on the Collins Lane I&I Rehabilitation and Cloverdale/Cougar Lane Stormwater Management project. The agreement will not exceed \$297,890.00.

Transit Vehicle Purchase

The Commission authorized the purchase of a 2017 Ford Cut-a-way (24+2) bus and a 2017 Ford Cut-a-way (12+2) bus from Mid-South Bus Center, and to authorize the purchase of two 2017 Dodge Durangos from Shelbyville Chrysler group via KPTA#7 for the Transit Division of Public Works. These vehicles are being purchased via KPTA Bid #7 with funds from the Section 5311 grant ALI code 11.12.15(Replacement Vehicles). The total cost of the four vehicles is \$189,497 will come from the Transportation Improvement Account which will be refunded 100% by the grant.

PVA Annual Fee

The Commission authorized payment of \$40,000.00 for 2016-2017 City of Frankfort Property Tax Assessment to the Franklin County PVA.

City Manager Contract Addendum

The Commission authorized the Mayor to sign the Second Addendum to the Agreement with Tim Zisoff as the Interim City Manager. The Second Addendum to the Agreement extends the contract to February 28, 2017.

Highway Safety Grant

The Commission authorized an application for Highway Safety Grant funds, a part of the Governor's Highway Safety Program. The City will be applying for up to \$187,000.00 for costs related to personnel and equipment.

Downtown Reinvestment Grant

The Commission authorized giving a grant of \$100,000.00 to the owners of property located at 245 West Main Street upon the recommendation of the Downtown Reinvestment Grant Task Force.

Energy Efficiency and Conservation Grant

The Commission authorized the submission of a 2017 Energy Efficiency and Conservation Grant for the replacement of 400Watt street lights with LED lights. The project is not to exceed \$160,000.00 and the EECG Grant Program can fund projects for local municipalities for up to \$100,000.00.

EMS Accreditation Program

The Commission authorized the Mayor to sign all documents required to apply for accreditation through the Committee on Accreditation of Education Program for the Emergency Medical Services Professions (CoAEMSP). The accreditation will allow Frankfort Fire and EMS to train employees and other students to become paramedics. The in-house class will reduce the cost for our employees and have a positive impact on the paramedic shortage in the area. The cost is approximately \$8,000.00 over the next three years.

Electronic Records

The Commission authorized a contract with MCCi for an Electronic Records Management solution for the City of Frankfort. The cost of Laserfiche-Avante records management solution as proposed by MCCi is \$51,103.25. Project cost will come from the general fund. A budget amendment will be done in the next several months.

Personnel

Resignation of Dudley Hudson, PW/Solid Waste, 12/27/16, PW Tech III
Promotion of Dustin Bowman, Police, 1/24/17, Sergeant to Lieutenant
Promotion of Joel Dunmire, Police, 1/24/17, Officer to Sergeant
Retirement of Michael Bentley, Fire, 1/31/17, Firefighter III/Paramedic

BOARD APPOINTMENTS

Housing Authority – Re-Appointment of Maria Bush, for a term ending 1/29/21.

Fairness Officer for Frankfort Human Rights Commission – Appointment of Daniel F. Egbers.

Nuisance Code Hearing Board – Appointment of Brenda K. Allen, for a term ending 1/27/20.

Frankfort Human Rights Commission – Appointment of Robert B. Padgett, for a term ending 12/1/19.

OLD BUSINESS

Kentucky Main Street Letter of Commitment

The Commission authorized the Mayor to sign a Letter of Commitment with the Kentucky Main Street Program to continue in their program through 2017. Downtown Frankfort, Inc. (DFI) is currently the City's Kentucky Main Street organization.

Other Old Business

- Commissioner Haynes confirmed that interviews for the City Manager position would be held January 27 and 28.
- Commissioner Roach asked about issues with the Plant Board and addressed the fact that nothing has been decided about the Plant Board property at 317 West Second Street that will soon be vacated.
- Commissioner Bowers asked that the Commission consider having an Assistant City Manager that could fill in for the City Manager.

NEW BUSINESS

Backflow Valve

The Commission approved the installation of a backflow valve prevent at 351 Holmes Street to reimburse the property owner for cost of the installation. After quotes were received the installation will cost \$2,172.00.

2017 EXPO RELOCATION

Stan Salchi of the Expo Committee led a discussion about moving Expo 2017 from the Capital Towers Center to downtown Frankfort at the Old Capital lawn and Broadway. The Commission agreed to have public discussion regarding the move at the Special Meeting on February 2. The meeting will be held at the Paul Sawyer Library at 1:30 p.m.

POLICE DEPARTMENT REVIEW

The Commission authorized a contract with Legal Liability Risk Management, Inc. (LLRMI) to conduct a review of the Police Department. The contract amount was \$35,000.00

OLD Y REPORT

City Attorney Rob Moore gave a summary of incidences concerning the Old Y Building including a structural engineering report and mediation. The Commission approved the Post Mediation Agreement including information stated by the City Attorney.