

ORDINANCE NO. 19, 2017 SERIES

AN ORDINANCE AMENDING SECTION 40.24(A)
OF THE
CITY OF FRANKFORT CODE OF ORDINANCES
RELATING TO FIRE DEPARTMENT PROMOTIONS

WHEREAS, Section 40.24(A) of the City of Frankfort Code of Ordinances establishes the procedures and requirements applicable to promotions and filling vacancies for various positions in the City of Frankfort Fire Department.

WHEREAS, the Board of Commissioners recognizes the need for the Fire Department to amend current procedures and requirements for the Assistant Fire Chief position to allow the Fire Chief the ability to appoint the best, most qualified candidate meeting prescribed qualifications without undue restrictions as set-forth Section 40.24(A).

WHEREAS, the Board of Commissioners wishes to amend Section 40.24(A) to delete the requirement that the Assistant Fire Chief must be promoted from the Civil Service eligibility list.

WHEREAS, the Board of Commissioners wishes to additionally amend Section 40.24(A) to allow vacancies in the position of Assistant Fire Chief to be filled by a member of the City Fire Department holding one of the next two lower ranks.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF FRANKFORT, KENTUCKY, that the City of Frankfort Code of Ordinances, Section 40.24(A) is hereby amended to read as follows:

§ 40.24 FIRE DEPARTMENT PROMOTIONS.

(A) (1) Upon the request of the City Manager, the Board of Civil Service shall hold competitive examinations for those employees of the Fire Department for the purpose of establishing an eligibility list for potential promotion to the ranks of Fire Sergeant, Fire Captain, and Fire Battalion Chief. Employees that will become eligible for promotion within one year following the testing date shall be eligible to take the promotional exam.

(2) Effective July 1, 2012, with the exception of individuals listed on the eligibility list existing as of that date, a candidate for promotion must serve a minimum period of time in the next lower rank with the City Fire Department before the candidate may be promoted to the next higher rank. The minimum periods of service are as follows:

Fire Sergeant - at least 36 months as a Firefighter/EMT II and/or Firefighter/EMT III

Fire Captain - Before July 1, 2016, at least 24 months as a Fire Sergeant

Effective July 1, 2016, must have at least 36 months as a Fire Sergeant

Fire Battalion Chief - at least 36 months as a Fire Captain or a combined 36 months

as a Fire Captain and/or Fire Lieutenant for those serving as a Lieutenant prior to March 1, 2015, and at least ten years of full-time service in the City Fire Department

(3) No employee that has been suspended for three or more consecutive or nonconsecutive days (shifts) within 24 months prior to testing will be eligible to participate in the promotional process. No candidate who has received an evaluation with an overall rating of Unsatisfactory or Needs Improvement within the prior 12 months will be eligible to participate in the promotional process.

(4) Satisfying professional standards and/or receipt of professional certifications may be required as prerequisites for promotion provided that adequate notice is provided to promotional candidates.

(5) Vacancies in rank shall be filled as far as is practicable, within 90 days of occurrence. Promotions will be made from the eligibility list certified by the Board of Civil Service. Notwithstanding the above provisions, the position of Assistant Fire Chief may be filled by promotion of a member of the Fire Department holding one of the next two lower ranks (Captain or Battalion Chief). The Assistant Fire Chief position may also be filled by appointment of a qualified applicant of similar rank who is not a member of the Frankfort Fire Department should a qualified internal candidate not be available. The position of Fire Chief may be filled by promotion of a member of the Fire Department holding one of the next two lower ranks (Assistant Chief or Battalion Chief) or meeting qualifications as proposed by the Board of Commissioners. Additionally, the Fire Chief position may be filled by appointment of a qualified applicant of similar rank who is not a member of the Frankfort Fire Department.

First Reading on the 27 day of November, 2017.

Final Adoption on the 18 day of December, 2017.

S/William I. May, Jr.
T/Mayor

Attest:
S/Chermie Maxwell
T/City Clerk

Summary: This ordinance amends Section 40.24(A) of the City of Frankfort Code of Ordinances to delete the requirement that the Assistant Fire Chief must be promoted from the Civil Service eligibility list, and further amends this section to allow vacancies in the position of Assistant Fire Chief to be filled by a member of the City Fire Department holding one of the next two lower ranks, or a qualified external applicant of similar rank should a qualified internal candidate not be available. Additionally, the ordinance is amended to allow internal promotions to Fire Chief to be filled by those meeting qualifications proposed by the Board of Commissioners.

S/Laura Milam Ross
T/City Solicitor

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